

EUROPEAN HERITAGE PUZZLE

Report TNP1

28-10-2018 Dinant

9:20 start of the meeting

Participants:

Bruno Mathelart - BE DCF

Claire-Marie Vandermensbrugghe - BE MPMM

Anne-Lise De Longueville - BE DCF+MPMM

Simone Petrucci - ITA COMUNE C LAGO

Alessandro Manzini - ITA COMUNE C LAGO

Priscilla Blokland - ITA COMUNE C LAGO

Oscar Seip - NL TRANSVERSAL THEATRE

Fani Kampani - GR HISTORICAL MUSEUM OF CRETE

Anna Agoglossaki - - GR HISTORICAL MUSEUM OF CRETE

First of all each partners introduced itself and the represented organisation. Video, presentation, books, postcards.

Presentation of the program of the 2 working days:

h. 9:00 - 12:00

- Presentation Partners
- Administrative contents
- Repartition of the budget
- > LLTs
- > TNPs
- > Exceptional costs for translations

LUNCH at Leffe Abbey

h. 14:00 - 18:30

- Calendar of meetings and activities
- Contents of 4 LTT's
 - > 1 Theatre training - Belgium
 - > 2 Storytelling and comics workshop lead by Italian partners - Italy
 - > 3 ICT to valorise cultural and historical heritage - Greece
 - > 4 Workshop for final event - Netherland
- Share of duties for communication and dissemination tasks

29th October

h. 9:00 - 12:00

Presentation of the previous Enigma experience by MPMM

Work on the common ideas for our enigma game (reliquy)

LUNCH at Leffe Abbey

Visit of Namur

16:00 Team building activities Escape Room game

Coffee break

Reading application form to better understand the contents of LTAs and TPMs

Setting new calendar of meetings LTAs and TPMs

LTA

	OLD	NEW	OLD	NEW	OLD	NEW	OLD	NEW	OLD	NEW	OLD	NEW
Descrizione	BE1	BE1	BE2	BE2	NL	NL	ITALY	ITALY	GREECE	GREECE	TOT	TOT
LTA1 - ITALY	2	2	2	1	6	3	0	0	0	2	10	8
LTA2 - BELGIUM	0	0	0	0	4	6	4	3	0	2	8	11
LTA3 - GREECE	3	2	2	2	4	4	4	3	0	0	13	11
LTA4 - NED	2	2	4	4	0	0	4	3	0	2	10	11
TOTALE	7	6	8	7	14	13	12	9	0	6	41	41

TPM

	OLD	NEW	OLD	NEW	OLD	NEW	OLD	NEW	OLD	NEW	OLD	NEW
Descrizione	BE1	BE1	BE2	BE2	NL	NL	ITALY	ITALY	GREECE	GREECE	TOT	TOT
1 - BE	0	0	0	0	2	1	2	2	0	1	4	4
2 - ITA	1	1	1	1	2	2	0	0	0	1	4	5
3 - GRE	1	1	1	1	2	2	2	2	0	0	6	6
4 - NL	1	1	1	1	0	0	2	2	0	1	4	5
TOTALE		3	3	3	6	5	6	6	0	3	18	20

To re-share the budget, and be able to involve the Greek partner in all the activities, instead of cut some of the activities (C1-C4) we all decided to decrease the number of participants at each mobility from the Italian, Belgian and Netherland partner and give some mobilities to the Greek partner, ensuring his participation in all the training activities and TPMs.

We also decided to change the order of the mobilities, this decision is due to the fact that in base of the previous calendar not all the partners would be able to attend the meeting, so the new order and new dates are the following:

- > LTA1 + TPM2 in Italy 9-15 February 2019
- > LTA2 + TPM3 in Belgium 28 October 3 November 2019
- > LTA3 + TPM4 in Greece 5-10 April 2020
- > LTA4 in Netherland 24-28 August 2020

We also decided the dates for the Virtual Transnational Meetings:

- 14 January 2019 at 14:00 - to set the next meeting and evaluate the previous TPM
- 3 June 2019 at 14:00 - to set the next meeting and evaluate the previous TPM
- 20 January 2020 at 14:00 - to set the next meeting and evaluate the previous TPM
- 8 June 2020 at 14:00 - to set the next meeting and evaluate the previous TPM

We agreed that the coordinator will be in charge and manage all the money for what concerns LTTAs and TPMs and once received the first 40% from the Italian NA will send to the partners the 80% of the total amount of Management budget category (5400,00 €). The coordinator will be in charge for the buying of the tickets and payment of accommodation during all the project's mobilities.

We agreed that each cost will be transparent and there will be a dedicated folder where we will collect all the invoices concerning the costs of mobility.

After each mobility, the coordinator will be in charge to upload the document concerning the fees and update the excel financial document.

With the final report, we will have the final financial situation and re-share the money among the partners if some of them is in credit, as agreed in the first TMP and written in the convention among the partners.

All the partners agree to re-allocate the budget for the exceptional costs (translation), instead of 2000 Euro per Italy, Netherland and Belgium (1000€+1000€), we will give 500€ per partner to the Greek partner so the new amount will be 1500€ per country.

Share of duties for what concerns the communication and dissemination activities:

- The coordinator will be in charge of setting GOOGLE DRIVE, WEBSITE, BANNER and LOGO, design of newsletter, every partner will contribute to the contents of the newsletter, and the Netherlands partner will collect and ask for the contents to the other partners.
- Transversal Theatre will be in charge of the communication in social media.
- The 2 Belgian partners will be in charge for the evaluation of each meeting all along the project life. Evaluation will be part of the content of each TVM in order to improve our strategies and have at the same time a formal moment and document.

Report 29 October 2018

At MPMM

Participants:

Bruno Mathelart - BE DCF

Claire-Marie Vandermensbrugghe - BE MPMM

Anne-Lise De Longueville - BE DCF+MPMM

Francoise Lefebvre - BE MPMM

Simone Petrucci - ITA COMUNE C LAGO

Alessandro Manzini - ITA COMUNE C LAGO

Priscilla Blokland - ITA COMUNE C LAGO

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At 09:30 start the visit of the museum MPMM

Introduction to the history of the village and the building that guest the museum.

Reading of report 1 day of meeting

Introduction of the experience of Cluedo game made by MPMM partner. Presentation of the experience and the preparation of the game.

Discussion about creation, design and proposition for the history, work to find common real element for the developing and design of the history. For the end of the year share ideas on elements of the story, characters, history, objects that represent the different heritage.

Desing ideas and tools for the interaction of the participants.

Every partner chose what he wants to valorize and teach through the game.

characters	element	history	environments	objects

Create structures to create the story.

For the TVM we have to propose reactions, ideas, and confront the different proposition.

Escape room team building activity, The Belgian partner will send the invoice to each partners for this activity. The amount per person is 22€ and we can use the budget of Project management activity!